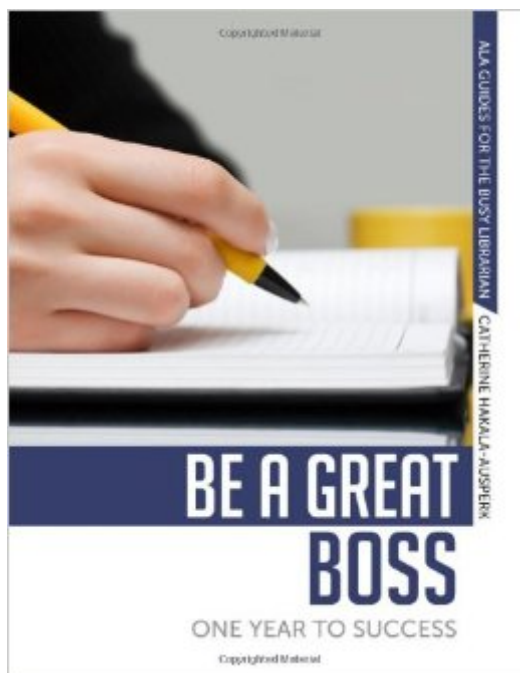


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Be A Great Boss (Ala Guides For The Busy Librarian)



Synopsis

Moving into a library management position can feel like a daunting and solitary pursuit. Graduate school courses in management are expensive and often hard to find, and even having a mentor at hand is no guarantee of a successful transition. To help library managers improve their skills and acumen, renowned speaker and trainer Hakala-Ausperk presents a handy self-study guide to the dynamic role of being a boss. Organized in 52 modules, designed to cover a year of weekly sessions but easily adaptable for any pace, this workbook Covers major management topics such as success with stakeholders, staffing, customer service, planning, funding, leadership, and more Offers an inexpensive alternative to seminars and classroom instruction Requires an investment of as little as an hour per week, and is completely self-paced Includes challenging questions and exercises, and a Web-based template to record learning progress Suitable for all levels of management, from first-line supervisors to library directors, this book lays out a clear path to learning the essentials of being a great boss.

Book Information

Series: ALA Guides for the Busy Librarian

Paperback: 252 pages

Publisher: Amer Library Assn Editions (January 3, 2011)

Language: English

ISBN-10: 0838910688

ISBN-13: 978-0838910689

Product Dimensions: 8.5 x 0.5 x 11 inches

Shipping Weight: 1.2 pounds (View shipping rates and policies)

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